

STATE OF MICHIGAN  
**FAMILY INDEPENDENCE AGENCY**

---

MEMORANDUM

---

**To:** Charles Amman, Director  
Shawono Center

**Date:** July 16, 1998

**From:** Rita Barker, Director  
Office of Internal Audit

**Subject:** Computer Inventories  
Assignment # 98-095

On July 13, 1998, the Office of Internal Audit performed a physical inventory of computer equipment located in your office and compared the physical count to your equipment inventory listing, which was provided to us by the Central Office Inventory Control Unit. Attached is a list of the differences we noted, which will be included in our statewide report.

Please review the attached list and make any necessary corrections to your inventory records.

If you believe any of our figures on the attached are incorrect, please contact me at (517) 373-8770 as soon as possible.

We thank your staff for their cooperation and assistance during this review.

Attachment

<b>Equipment on List, but not Found</b>		
Description	Serial Number	Tag Number
Apple IIe Computer	M461650760	17431
<b>Equipment Found on-Site, but not on List</b>		
Description	Serial Number	Tag Number
Dell Optiplex G4 Computer	BDSQR	9700489
Dell Optiplex G4 Computer	BRCV7	9700517
Dell Optiplex G4 Computer	BRYYP	9700504
Acer Altos 7000 Server	C940425101	31936
2813 Concentrator	3044654	36924
Disk Drive	343398053	17822
<b>Equipment on-site, not on list, Without Tags</b>		
Description	Serial Number	Tag Number
Phone System DTS-3260	S9000LET	
Cisco 2500 Router	25637763	
Apple IIe Computer	E6361SAA2S2064	
Man-Down System Motorola Desk Trac	154SWW0032	
<b>Equipment Found on-List, but Wrong Serial Number Recorded on List</b>		
Description	Serial Number	Tag Number
HP Laserjet 5M Printer (SN# S.be JPKH019328)	USLB000531	43609
Apple IIe Computer(SN# S.be E63613YA2S2064)	E63613YA25	12152
Apple IIe Computer(SN# S.be E6361VAS2064)	E6361V3A25	12153
Apple IIe Computer(SN# S.be E63613YA2S2064)	E851CSA25	20988
Macintosh LCIII RGB Computer (SN# S. be LC3330X7VA2)	513307KUFO	30747
Macintosh LCIII RGB Computer (SN# S. be SG335ADJVA22)	513307KPE	30748
<b>Equipment Found on-List, but Wrong Tag# and Serial # on List</b>		
Description	Serial Number	Tag Number
Acer 486 Computer (Tag# S.be 34958)(SN# S.b B940928120)	B940921102	34707
<b>Equipment Found on site, on-List, no Tag</b>		
Description	Serial Number	Tag Number
DTK 5031 Computer (Tag # S.be 29348)	3132900D	
DTK 5031 Computer (Tag # S.be 29441)	3129028D	
DTK 5031 Computer (Tag # S.be 29469)	3131870D	
DTK 5031 Computer (Tag # S.be 29546)	31329160D	
DTK 5031 Computer (Tag # S.be 29652)		